

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
November 10, 2011
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on November 10, 2011 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: Mucia Burke, Member
 Richard Gerber, Member
 Anna Klimkowicz, Member
 Bill Robertson, Member
 Edward Yung, Secretary and Member
 Robert LeFevre, President and Member

Present By Other Means: None

Absent: George P. Brandt, Vice President and Member

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President LeFevre led the Board of Education and the audience in the Pledge of Allegiance.

Recognition – National Council of Teachers of English Writing Achievement Award

Superintendent Robb introduced James B. Conant High School English Teacher Asra Syed. Ms. Syed introduced and President LeFevre presented a plaque to Connie Liou for receiving the National Council of Teachers of English Writing Achievement Award.

Superintendent Robb introduced Palatine High School English Teacher Marci Albrecht. Mrs. Albrecht introduced and President LeFevre presented plaques to Abhiya Ahmed and Nicolette Bartolameolli for receiving the National Council of Teachers of English Writing Achievement Award.

Superintendent Robb introduced Schaumburg High School English Teacher Nancy Sack. Mrs. Sack introduced and President LeFevre presented plaques to Margarita Calangi and Joshua MacNeal-Young for receiving the National Council of Teachers of English Writing Achievement Award.

Superintendent Robb introduced William Fremd High School English Teacher Jeremy Herriges. Mr. Herriges introduced and President LeFevre presented a plaque to Rebecca Wight for receiving the National Council of Teachers of English Writing Achievement Award.

Superintendent Robb introduced William Fremd High School English Teacher Laura Marsh. Mrs. Marsh introduced and President LeFevre presented a plaque to Emily Prescott for receiving the National Council of Teachers of English Writing Achievement Award.

Recognition – Admiral Thomas B. Hayward Leadership and Learning Award

Superintendent Robb introduced Palatine High School Assistive Technology Coordinator Alison West and Teacher Assistant Valerie Okrasinski.

We have two special staff members with us tonight who have been selected as recipients of the Admiral Thomas B. Hayward Leadership and Learning Award which is given to educators who demonstrate leadership and innovation, and are instrumental in improving student performance. They will be recognized and receive their awards at a ceremony in December in Washington D.C. at the Superintendents' Summit.

Alison West is the assistive technology coordinator for District 211 and Valerie Okrasinski is a teacher assistant in the physically-challenged program at Palatine High School. Together, they developed a unique program in which students with physical challenges create digitized curriculum material for students with other disabilities. Students with autism and other disabilities sometimes need access to digital materials in lieu of print materials. Alison and Val recognized that students in the physically challenged program could have a valuable work experience while at the same time provide students the materials they need. Alison and Val trained students in the program to scan, edit, and reproduce files, creating a digitized library of the District's textbooks and novels. The result was a win-win experience for students who needed a vocational experience and those who needed access to digitized materials.

There also is a \$2,000 prize awarded to the District on behalf of Alison and Valerie's recognition, which will be used to support the District's ever-growing assistive technology supply needs.

On behalf of the Board of Education, congratulations on your award.

President LeFevre presented plaques to Alison West and Valerie Okrasinski for receiving the Admiral Thomas B. Hayward Leadership and Learning Award.

Those Who Excel

Superintendent Robb made the following comments:

Each year, the Illinois State Board of Education sponsors "*Those Who Excel*" awards to honor individuals who have made significant contributions to our state's schools.

Tonight, I am proud to recognize several District 211 representatives who have been honored statewide for their professional contributions, leadership, and community service. Each "*Those Who Excel*" award recipient will receive a crystal apple, similar to the one I have displayed here.

Fremd High School Teacher Assistant **Elizabeth Grossman** was honored in the Educational Service Personnel category. Principal Lisa Small refers to Beth as the “mother hen” of the Viking Tutoring Center, the person who protects, pushes, and watches over students who are struggling academically, and many times personally. She genuinely cares about her students, and offers them a support system they can count on at a difficult time in their lives. Under her nurturing care, many students have gone on to successes they hadn’t imagined.

We are proud to have Beth in our district, and congratulate her on this honor.

President LeFevre presented a crystal apple to Mrs. Grossman for receiving a “Those Who Excel” award in the Educational Service Personnel category from the Illinois State Board of Education.

Special Education Teacher **Camille Lutz** is known for helping others reach their potential, both students and staff. She has a passion for literacy – and the skills to share that passion. She’s also an exceptional classroom teacher, who according to Conant Principal Tim Cannon, “changes the lives of all she comes in contact with. Camille has positively impacted thousands of students who would have gone unnoticed at our school.” As one parent of a student with Asperger’s Syndrome put it: “I’m truly in awe of the scope of her effectiveness.”

Camille, thank you for all that you do, and congratulations on this award.

President LeFevre presented a crystal apple to Ms. Lutz for receiving a “Those Who Excel” award in the Classroom Teacher category from the Illinois State Board of Education.

Fremd High School Principal **Lisa Small** was recognized with a “*Those Who Excel*” award in the School Administrator category.

Although Dr. Small is principal at Fremd High School, she has never stopped teaching – not only students, but faculty and support staff as well. She has taught workshops to train student supervisors on strategies to defuse potentially disruptive situations; she recently taught an in-district class for teachers on differentiation; and she fully supports programs such as the school’s Viking Advisory Mentoring Program for incoming freshman, assisting students in their high school transition. As one student said: “She has made Fremd High School a home for students, and a welcoming place for parents, faculty, and community members.”

Lisa, congratulations on this honor.

President LeFevre presented a crystal apple to Dr. Small for receiving a “Those Who Excel” award in the School Administrator category from the Illinois State Board of Education.

In the Those Who Excel category of Student Support Personnel, **Cindy Taylor** is District 211’s deserving award-winner. When Cindy began working at Hoffman Estates High School just over 3 years ago, there was an immediate change in the Media Center environment. She has helped make it a friendlier, more inviting place for students and staff. She has impacted the entire student body by securing grants, creatively encouraging literacy, and helping develop the school’s “Oath of Kindness.” Yet, she always takes time for the individual – to find the perfect book for each student, to assist with researching a topic, or just offer a word of encouragement. She truly inspires students to be the best they can be.

Cindy, congratulations.

President LeFevre presented a crystal apple to Mrs. Taylor for receiving a “Those Who Excel” award in the Student Support Personnel category from the Illinois State Board of Education.

Luke Yanule was nominated in the Early Career Educator category, but he has already had the impact of a mature leader. He models positive behaviors that are encouraged at Schaumburg High School, and is known by students and staff as someone who “truly cares.” He was instrumental in the development of the Positive Intervention Behavior Systems now in place and feels strongly that every student at Schaumburg High School should be given the opportunity to be successful, and works selflessly towards that goal.

We sincerely appreciate all that you do, Luke. Congratulations.

President LeFevre presented a crystal apple to Mr. Yanule for receiving a “Those Who Excel” award in the Early Education Career Educator category from the Illinois State Board of Education.

Commit to the PIRATE (which is an acronym for the Promise of Integrity, Respect, and Achievement Toward Excellence) is an initiative at Palatine High School that began with the Response to Intervention Model, combined with Loyola University training in the Positive Behavior Intervention System Model. The Commit to the Pirate team, after 8 months of training, shared their expertise with the entire PHS staff, including teaching expectations, acknowledging positive behaviors, and utilization of a concise discipline process. The result of their program is new school spirit and sense of pride, a decrease in the number of discipline referrals, an increase in attendance, and an overall change in the climate of the building, all with the goal of increased student success.

This amazing team consists of **Karisa Andrianopoulos, Dana Batterton, Miriam Bonilla, Jaclyn Considine, Charles Filipek, Scott Hagel, Kori Hibner, Mark Hibner, Russ Horvath, Katie Kupka, Lauren McArdle, Alexis McCloud, Cathy Oswald, and Amy Vinyard.**

President LeFevre presented a crystal apple to Mrs. Andrianopoulos, Mrs. Batterton, Miss Bonilla, Mrs. Considine, Mr. Filipek, Mr. Hagel, Mrs. Hibner, Mr. Hibner, Mr. Horvath, Mrs. Kupka, Dr. McArdle, Mrs. McCloud, Mrs. Oswald, and Miss Vinyard for receiving a “Those Who Excel” award in the Team category from the Illinois State Board of Education.

On behalf of the Board of Education, President LeFevre congratulated the students and staff members who were recognized this evening.

Break

The Board of Education took a break from 8:03 p.m. to 8:08 p.m. while pictures were taken of recognition award winners.

Citizens’ Petitions and Appearances

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

District 211 Five-Year Instructional Visions: 2011-2016

Superintendent Robb and Associate Superintendent Cates presented information and answered Board Members’ questions on the District’s five-year instructional vision.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Regular Meeting of October 27, 2011**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the minutes of the regular meeting of October 27, 2011 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: May 13, 2010 and May 27, 2010.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that bills in the amount of \$1,712,986.64 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***2011-2012 Revenue and Expenditure Budget Plan**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the 2011-2012 Revenue and Expenditure Budget Plan be accepted as presented.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Resolution Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the resolution authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2009 (Docket No. 09-26299.001-C-2); and further, authorize Franczek Radelet, as the Board of Education’s legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that personnel recommendations be accepted as presented.

Resignation:

Hirschfeld, Leslie; English, William Fremd High School

Support Staff New Hires:

Devitto, Christina; teacher assistant, Schaumburg High School
Farias, Pablo; bus driver, G. A. McElroy Administration Center
Saxon, Barbara; bus driver, G. A. McElroy Administration Center
Somarriba, Rosalia; teacher assistant, Schaumburg High School

Support Staff Departures

Fava, Dori; bus driver, G. A. McElroy Administration Center
Granstrom, Jenny; teacher assistant, Schaumburg High School
LaFleur, Michael; computer repair technician, Hoffman Estates High School
Melone, John; custodian, James B. Conant High School
Tad-y, Raymundo; teacher assistant, Academy-North

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Curriculum Committee Report

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the curriculum committee report and recommendations be approved as presented.

On which a roll call vote was held with the following results:

Aye: Richard Gerber
Mucia Burke
Edward Yung
Bill Robertson
Anna Klimkowicz
Robert LeFevre

Nay: None

The motion carried unanimously

2012-2013 Budget Calendar

The Board of Education received a 2012-2013 budget calendar.

2010-2011 Annual Report

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the Board of Education accept the 2010-2011 Annual Report and directs the Superintendent to make appropriate distribution. The motion carried unanimously.

District 211 Professional Development Summary 2010-2011

The Board of Education received a report on the 2010-2011 professional development opportunities available for District 211 certified staff.

Proposed 2011 Tax Levy

The Board of Education received information concerning the proposed 2011 tax levy.

Rental Agreement to Provide Transition Services Opportunities

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education authorize the Superintendent to enter into a month-to-month lease agreement with Bright Hope International in order to lease space at a monthly rental amount of \$1,250 for the purpose of providing a sheltered workshop training site.

After discussion, a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Mucia Burke
Bill Robertson
Edward Yung
Richard Gerber
Robert LeFevre

Nay: None

The motion carried unanimously.

Northwest Suburban Special Education Organization

Mrs. Klimkowitz reported on recent N.S.S.E.O. activities.

Education Research Development/Legislative Report

Mr. Gerber reported on the recent activities of Ed-Red.

Announcements

President LeFevre made the following announcements:

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|-------------|---------|----|--|
| A. November | 11 | -- | Veterans Day – All District Buildings Closed |
| B. | 14 | -- | Teacher Institute Day – No Classes |
| C. | 14 | -- | Hoffman Estates High School Fall Sports Awards –
7:00 p.m. – Mr. Gerber and Mrs. Klimkowitz
Attending |
| D. | 15 | -- | Palatine High School Fall Sports Awards – 7:00 p.m. |
| E. | 15 | -- | William Fremd High School Fall Sports Awards –
7:00 p.m. |
| F. | 15 | -- | Hoffman Estates High School National Honor Society
Induction – 7:30 p.m. – Mrs. Klimkowitz Attending |
| G. | 18 - 20 | -- | Illinois Association of School Boards/Illinois Association
of School Administrators/Illinois Association of School
Business Officials Annual Conference – Chicago –
Mr. Gerber, Mrs. Klimkowitz, Mr. LeFevre, and
Dr. Robb Attending |
| H | 24 | -- | Thanksgiving Day – All District Buildings Closed |
| I. | 25 | -- | Thanksgiving Holiday – All District Buildings Closed |
| J. December | 8 | -- | Next Board of Education Meeting – 7:30 p.m. |

Closed Session

Mr. Robertson made a motion, seconded by Mrs. Klimkowitz, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and selling price of real estate.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:46 p.m. and resumed its meeting at 9:07 p.m.

Selling Price of Real Estate

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education hereby rejects the sale of the property at 743 Brockway, Palatine to Sudheer V. Chakka and Sreevani Rachakonda; further, that the Board does not authorize the Superintendent to sign any documents for or on behalf of the Board therefore voiding the contract.

On which a roll call vote was held with the following results:

Aye:	Anna Klimkowicz Mucia Burke Bill Robertson Richard Gerber Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the Board of Education hereby approve the sale of the property at 743 Brockway, Palatine to Adam and Sharon Faier for the amount of \$635,750; further, that the Board authorizes the Superintendent to sign any documents for and on the Board's behalf to consummate the sale.

On which a roll call vote was held with the following results:

Aye:	Mucia Burke Anna Klimkowicz Edward Yung Bill Robertson Richard Gerber Robert LeFevre
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Nay:	None
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The motion carried unanimously.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education accept the retirement requests of Gary Gordon, William Fremd High School (December 2012); Clark Hatfield, William Fremd High School (December 2011); Georganne Klage, William Fremd High School (June 2014); Gerard O'Brien, Palatine High School (June 2015); and Karen Portschy, James B. Conant High School. (June 2012).

On which motion a roll call vote was held with the following results:

Aye: Edward Yung
Anna Klimkowicz
Richard Gerber
Mucia Burke
Bill Robertson
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that employee #098989 be suspended for three days without pay and a Letter of Reprimand be written; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which a roll call vote was held with the following results:

Aye: Richard Gerber
Bill Robertson
Edward Yung
Mucia Burke
Anna Klimkowicz
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that employee #011291 be suspended for three days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which a roll call vote was held with the following results:

Aye: Richard Gerber
Anna Klimkowicz
Edward Yung
Bill Robertson
Mucia Burke
Robert LeFevre

Nay: None

The motion carried unanimously.

Mr. Robertson made a motion, seconded by Mr. Gerber, that the Board of Education affirms the emergency suspension without pay and accepts the resignation of employee #91090.

On which a roll call vote was held with the following results:

Aye: Bill Robertson
Richard Gerber
Edward Yung
Anna Klimkowicz
Mucia Burke
Robert LeFevre

Nay: None

The motion carried unanimously.

President LeFevre announced that the special board meeting on Thursday, November 17, 2011 be cancelled.

Adjournment

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 9:10 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211